

ANNEX E – FULL PROPOSAL FORM

This template is an indicative model of full proposal application form. All proposals have to be submitted online via the electronic proposal submission system (EPSS). The format of the full proposal application form will be modified to fit the EPSS.

FULL PROPOSAL APPLICATION FORM

First Joint Co-funded Call for transnational research projects on “The way forward: a thriving sustainable blue economy for a brighter future” (Sustainable Blue Economy Partnership).

CALL ID:	SBEP2023
Proposal ID:	automatically from EPSS (e.g. SBEP2023-1)
Project title* <i>(max 255 characters including spaces)</i>	
Short name / Acronym* <i>(max 20 characters including spaces)</i>	
Project duration (project period)	36 months
Project total costs	
Total funds requested from funding organisations?	

* Please note that the project title and acronym should be considered as definitive

NB: This section will be pre-filled with information submitted in the pre-proposals.

Keywords:

(min 1 keyword, max 10 keywords)

NB: This section will be pre-filled with information submitted in the pre-proposals.

General guidance for all applicants:

- The proposal must be written in English;
- The different sections of the application should not exceed the prescribed maximum space;
- Any documents other than those requested as part of the proposal **will not be forwarded** to the International Evaluation Committee members. This includes letter(s) of support, which are not expected (except for “Self-financed” Partners who must provide letter of commitment to demonstrate that their organisations will support their activities).

1.0 ADMINISTRATIVE DETAILS

NB: This part will have to be filled in directly in the EPSS. This section will be pre-filled with information submitted in the pre-proposal.

Please note that some information will not be evaluated and is be collected by the European Commission for the purpose of doing anonymous statistics. This information will be indicated in the EPSS guidelines.

You will have to provide in this section information on the consortium coordinator and the Participants of the project, as well as the requested budget per Partner.

What is a Partner?

Note that depending on the Funding Organisation, a “Partner” can be:

- **a researcher,**
- **an institution,**
- **a laboratory, a department of an institution.**
- **SME**

- **Company other than SME**

Please make sure to respect the eligibility rules of the call.

Please also consult Funding Organisations' rules advertised on the Sustainable Blue Economy Partnership website which are compulsory. **Applicants are strongly advised to contact their respective Funding Organisations (National Contact Points list available available in Annex B of the call text) and to confirm their eligibility with their Funding Organisations before submitting the pre-proposal.**

Please note that the information given in the pre-proposals is binding. No major changes regarding the proposals' content will be allowed by the CSC between the pre-proposals and full proposals. Regarding the administrative details, a limited number of changes may be allowed, provided they are in line with the general rules of the call and the rules of the relevant Funding Organisations. Any request for changes must be addressed by email to the JCS and the NCPs and will be reviewed by all funding organisations involved in the proposal.

- **Minor changes to the budget** must be allowed by the relevant funding organisation
- - Regarding changes in the composition of the consortium: **no change will be allowed, except in case of force majeure** or if explicitly requested by the Call Steering Committee (CSC) for the particular cases of i) ineligibility of a partner or ii) invitation to add partner from a country with an undersubscription ratio; the list of the countries with undersubscription ratio will be provided to coordinators invited to submit a full proposal at the end of the first step selection process. The request for the change must be submitted to the Joint Call Secretariat, at least one week before the deadline set for the submission of full proposals, it will be discussed on a case-by-case basis by the call steering committee.

Please indicate the acronym of your project when you contact the Joint Call Secretariat and/or your NCP.

ACCESS AND BENEFIT SHARING

Please note that if you plan to use genetic resources and traditional knowledge associated with genetic resources in your project, you will have to ascertain towards

the competent authorities and focal point that these used genetic resources and traditional knowledge associated with genetic resources have been accessed in accordance with applicable access and benefit-sharing legislation or regulatory requirements, and that benefits are fairly and equitably shared upon mutually decided terms, in accordance with any applicable legislation or regulatory requirements¹.

Please also note that if the utilisation of genetic resources or traditional knowledge associated with genetic resources takes place in an EU Member State, users in those states will have to comply with the general due diligence obligation under Art. 4 of Regulation (EU) No 511/2014, as well as the obligation to file due diligence declarations under Art. 7 of Regulation (EU) No 511/2014².

For funding, there are 2 categories of Partners:

- 1. Partners from countries (and organisations) eligible for direct funding (designated Partners 1, 2... N)*
- 2. Fully self-financed Partners from any country who bring their own secured budget (designated Partner A, B)*

Others participants: Subcontractants

Subcontractants are subject to the terms and conditions of each Funding Organisation and need to comply with their rules. Generally speaking, subcontracting is understood as the externalization of the execution of a (minor) project task that this partner cannot execute.

Subcontractants of a Partner 1, 2...N are designated Subcontractant 1,2...N_Partners 1, 2... N (e.g. Subcontractant 1_Partners 1, is a subcontractant of Partner 1).

¹ Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilisation (ABS) to the Convention on Biological Diversity.

² Regulation (EU) No 511/2014 of the European Parliament and of the Council of 16 April 2014 on compliance measures for users from the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilisation in the Union

The Table below indicates the information that will have to be fill out by the Consortium Coordinator (Partner 1) and all others Partners (2, 3, ...N).

Example: if your consortium is composed by 6 Partners, the following Table will have to be completed for each of the 6 Partners.

<i>Consortium Coordinator – Partner 1 (example)</i>			
<i>Principal Investigator:</i>		<i>ORCID ID.</i>	
<i>Family name</i>		<i>First name</i>	
<i>Title</i>		<i>Gender</i>	<i>(F;M;X) – dropdown menu</i>
<i>Phone</i>		<i>E-mail</i>	
<i>Career Stage³</i>	<i>(Category A: Top grade researcher Category B: Senior researcher Category C: Recognised researcher Category D: First stage researcher N: Not applicable)</i>	<i>Nationality</i>	
<i>Website</i>			
<i>Legal full name of the research organisation / Company</i>		<i>Short name (acronym) of the research organisation/Company – if any:</i>	

³ Category A: the single highest grade/post at which research is normally conducted, e.g., “director of research” or “full professor”.

Category B: Researchers working in positions not as senior as top position (a) but more senior than newly qualified doctoral graduates, e.g., “senior researcher”, “principal investigator” or “associate/assistant professor”.

Category C: the first grade/post into which a newly qualified doctoral graduate would normally be recruited, e.g., “researcher”, “investigator” or “post-doctoral fellow”.

Category D: Either doctoral students at the IsCED level 8 who are engaged as researchers or researchers working in posts that do not normally require a doctorate degree, e.g., “Ph.D. students” or “junior researchers” (without a Ph.D). These categories are defined in Frascati manual from OECD <https://www.oecd.org/sti/inno/frascati-manual.htm>(page 249).

Participant Identification Code (PIC) number of the organisation ⁴					
Participant Organisation Type		(Choose between: HES, REC, PRC, PUB, OTH)			
Status: Private or public?		Small or Medium-sized Enterprise (SME status)*: Yes/No		Statistical Classification of Economic Activities (NACE) ⁵ :	
Division / Department / Unit or Laboratory					
Street name and number					
PO Box (optional)		Postal code		Cedex (optional)	
Town		Country			
Address NUTS Code		Country Code	(dropdown menu with country codes)		
Employment status information		<input type="checkbox"/> on permanent position			
		<input type="checkbox"/> on fixed-term position			
		If on fixed term position:			

⁴ A 9-digit number serving as a unique identifier for organisations (legal entities) participating in EU funding programmes / procurements. A search tool for organisations and their PICs is available on <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search>

⁵ The NACE code is a Statistical Classification of the Economic Activities of the organisation. You can find further information about NACE at the Eurostat website: <https://ec.europa.eu/eurostat/web/nace-rev2> and the classification can be downloaded at https://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_CLS_DLD&StrNom=NACE_REV2&StrLanguageCode=EN&IntCurrentPage=1&StrLayoutCode=LINEAR#

	Duration of contract (in months):
	Funding body:
Expertise and partners´ role in the project?	
Other team members involved in the project**	
Team member 1: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage	
Team member 2: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage	
Team member N: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage	
<p>** Please include all the teams members to be involved in the project, would they be funded or not by your Funding Organisation. Do not repeat the principal investigator here. If you do not have yet this information for one team member (e.g. for a postdoc), you can indicate "to be determined (TBD)"</p>	

The Table below indicates the information that will have to be fill out by each Subcontractant for each Partner.

Example: if the Partner 1 has 2 subcontractants, the following Table will have to be completed twice; one Table per Subcontractants (subcontractant 1a, and subcontractant 1b).

Subcontractant 1a (example: Subcontractant of Partner 1)			
Principal investigator:		ORCID ID:	
Family name		First name	
Title		Gender	
Phone		E-mail	

Career Stage ⁶	(Category A: Top grade researcher Category B: Senior researcher Category C: Recognised researcher Category D: First stage researcher N: Not applicable)	Nationality	
Website			
Legal full name of the research organisation / Company		Short name (acronym) of the research organisation/Company – if any:	
Participant Identification Code (PIC) number of the organisation			
Status: Private or public?		Small or Medium-sized Enterprise (SME status): Yes/No	Statistical Classification of Economic Activities (NACE) ⁷ :

⁶ Category A: the single highest grade/post at which research is normally conducted, e.g., “director of research” or “full professor”.

Category B: Researchers working in positions not as senior as top position (a) but more senior than newly qualified doctoral graduates ❖ Example: “senior researcher”, “principal investigator” or “associate/assistant professor”.

Category C: the first grade/post into which a newly qualified doctoral graduate would normally be recruited, e.g., “researcher”, “investigator” or “post-doctoral fellow”.

Category D: Either doctoral students at the IsCED level 8 who are engaged as researchers or researchers working in posts that do not normally require a doctorate degree, e.g., “Ph.D. students” or “junior researchers” (without a Ph.D). These categories are defined in Frascati manual from OECD <https://www.oecd.org/sti/inno/frascati-manual.htm> (page 249).

⁷ The NACE code is a Statistical Classification of the Economic Activities of the organisation. You can find further information about NACE at the Eurostat website:

<https://ec.europa.eu/eurostat/web/nace-rev2> and the classification can be downloaded at https://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_CLS_DLD&StrNom=NACE_REV2&StrLanguageCode=EN&IntCurrentPage=1&StrLayoutCode=LINEAR#

Division / Department / Unit or Laboratory					
Street name and number					
PO Box (optional)		Postal code		Cedex (optional)	
Town			Country		
Address NUTS Code			Country Code	(dropdown menu with country codes)	
Expertise and role of the subcontractant in the project?					
Other team members involved in the project**					
Team member 1: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage					
Team member 2: Family name, First name, gender, title, email, ORCID id., Nationality Career Stage					
Team member N: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage					
**Please include all the teams members of the subcontractant to be involved in the project, would they be funded or not by your Funding Organisation. If you do not have yet this information for one team member (e.g. for a postdoc), you can indicate "to be determined".					

The Table below indicates the information that will have to be fill out by the Self-financed Partner(s) (Partner A, B).

Example: if your consortium is composed by 2 Self-financed Partners, the following Table will have to be completed for each of the 2 Self-financed Partners.

Self-financed Partner A			
Principal Investigator:		ORCID ID:	
Family name		First name	
Title		Gender	
Phone		E-mail	
Career Stage ⁸	(Category A: Top grade researcher Category B: Senior researcher Category C: Recognised researcher Category D: First stage researcher N: Not applicable)	Nationality	
Website			
Legal full name of the research organisation / Company		Short name (acronym) of the research organisation/Company – if any:	
Participant Identification Code (PIC) number of the organisation*			

⁸ Category A: the single highest grade/post at which research is normally conducted, e.g., “director of research” or “full professor”.

Category B: Researchers working in positions not as senior as top position (a) but more senior than newly qualified doctoral graduates, e.g., “senior researcher”, “principal investigator” or “associate/assistant professor”.

Category C: the first grade/post into which a newly qualified doctoral graduate would normally be recruited, e.g., “researcher”, “investigator” or “post-doctoral fellow”.

Category D: Either doctoral students at the IsCED level 8 who are engaged as researchers or researchers working in posts that do not normally require a doctorate degree, e.g., “Ph.D. students” or “junior researchers” (without a Ph.D). These categories are defined in the Frascati manual from OECD <https://www.oecd.org/sti/inno/frascati-manual.htm>(page 249).

Status: Private or public?	Small or Medium-sized Enterprise (SME status): Yes/No	Statistical Classification of Economic Activities (NACE)?:
Division / Department / Unit or Laboratory		
Street name and number		
PO Box (optional)	Postal code	Cedex (optional)
Town	Country	
Address NUTS Code	Country Code	(dropdown menu with country codes)
Expertise and partners' role in the project?		
Other team members involved in the project**		
<p>Team member 1: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage</p> <p>Team member 2: Family name, First name, gender, title, email, ORCID id., Nationality Career Stage</p> <p>Team member N: Family name, First name, gender, title, email, ORCID id., Nationality, Career Stage</p> <p><i>**Please include all the team members to be involved in the project, would they be funded or not by your Funding Organisation. If you do not have yet this</i></p>		

⁹ The NACE code is a Statistical Classification of the Economic Activities of the organisation. You can find further information about NACE at the Eurostat website: <https://ec.europa.eu/eurostat/web/nace-rev2> and the classification can be downloaded at https://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_CLS_DLD&StrNom=NACE_REV2&StrLanguageCode=EN&IntCurrentPage=1&StrLayoutCode=LINEAR#

information for one team member (e.g. for a postdoc), you can indicate “to be determined”.

1.1 Time to be dedicated to the project per participant

In the following table, please specify the names and countries of each Participant

NB: This part will have to be filled in directly in the EPSS.

Participants	Team members*	Time to be dedicated to the project in person month (costs associated to the working time spent on the project can be covered either by the money requested in this call or as a self-contribution from the institution)
Partner 1 Name Country	Member 1 Member 2 Member N	
<i>Subcontractant 1a</i> Name Country	Member 1 Member 2 Member N	
Partner 2 Name Country	Member 1 Member 2 Member N	
<i>Subcontractant 2a</i>	Member 1	

Name	Member 2	
Country	Member N	
Partner 3	Member 1	
Name	Member 2	
Country	Member N	
...		
Partner N	Member 1	
Name	Member 2	
Country	Member N	
<i>Self-financed Partner A</i>	Member 1	
Name	Member 2	
country	Member N	

1.2 Declaration of parallel submissions of this proposal (whole or parts) to other funding programmes or to the same programme and currently under evaluation:

Provide details of any proposal related to this one, which you or another project Partner have submitted to other funding opportunities, including title, funding source, extent of overlap and expected decision date.

NB: *This part will have to be filled in directly in the EPSS.*

Duplication of funding is not allowed for the same (whole or part) research project.

!! Please note that some Funding Organisations have specific rules on the possibility to apply as applicant in different proposals. Make sure you comply with your Funding Organisations' rules. **!!**

2.0 SUMMARY OF THE PROJECT

(min 500 and max 3,000 characters including spaces)

NB: This part will have to be filled in directly in the EPSS. This section will be pre-filled with information submitted in the pre-proposal.

Please note that this summary could be published online by the Sustainable Blue Economy Partnership and/or your respective Funding Organisation, should you be selected for funding.

3.0 PRIORITY AREA, SCIENTIFIC DISCIPLINE(S) INVOLVED, AND SUB-BASINS/OCEAN) COVERED IN THE PROJECT

Please indicate the priority area addressed by your project, the scientific disciplines involved and the sea-basins/ocean covered by the project.

<p>Priority areas in the Sustainable Blue Economy Partnership joint call 2023</p> <p><i>(Please choose one priority area for your project)</i></p>	
Planning and managing sea uses at the regional level	
Development of offshore marine multi-use infrastructures to support the blue economy	
Climate-neutral, environmentally sustainable and resource-efficient blue food and feed	
Green transition of Blue Food production	
Digital Twin of the Ocean (DTO) test use cases at EU sea-basin scale and the Atlantic Ocean	

Scientific disciplines involved

Please indicate the scientific disciplines mobilised in your project, depending on the expertise of the members of your consortium

To be selected from a standardised list (available on the EPSS) – multiple choices

Sea-basins/ocean covered by the project

(multiple choice option)

Mediterranean sea	
Black Sea	
Baltic Sea	
North Sea	
Atlantic Ocean	
Others (to precise)	

Study areas/countries covered by the project (please do not indicate here the nationality of the members of the consortium but the areas and countries studied in your proposals (research scope, studied sites, etc.))

(max 3,500 characters including spaces)

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4.0 WORKPACKAGES, DELIVERABLES AND MILESTONES

NB: This part will have to be filled in directly in the EPSS.

Work packages (WP) - Title only, detailed descriptions should be included in the project description section

No. of WP	Responsible Partner(s)	Title
1		
2		
3		
N		

(Use as many lines as needed)

Estimated working time (in person/month) per work package ¹⁾						
No. of WP	Partner 1	Subcontractant1a	Partner 2	Partner 3	Partner N	Self-financed Partner A
1						
2						
3						
N						

(Expand this table [rows, columns] as required)

¹⁾ This estimation should include the estimated total working time of all the team members involved in the project (financed, subcontracted and self-financed Partners, permanent & non-permanent staff, etc.)

Deliverables			
No.	Title	Delivery date ¹⁾	Related No. of WPs

1			
2			
3			
4			
5			
N			

(Use as many lines as needed)

¹⁾ Indicate month number from the start of the project, e.g. month 12, month 24...

Milestones			
No.	Title	Date ¹⁾	Related No. of WPs
1			
2			
3			
4			
5			
N			

(Use as many lines as needed)

¹⁾ Indicate the month number from the start of the project, e.g. month 12, month 24...

5.0 DESCRIPTION OF THE PROJECT

NB: This part will have to be submitted as a single pdf in the EPSS.

Page limit: The short project description should not be longer than 16 pages. All tables, figures, references, and any other element pertaining to this section must be included as an integral part of these sections and are thus counted against this page limit.

The page limit will be applied automatically. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible and will not be taken into consideration by the evaluators.

The proposal is a self-contained document. **Links and hyperlinks are not allowed** and experts will be instructed to ignore any information that is specifically designed to expand the proposal, thus circumventing the page limit.

The following **formatting conditions** apply.

- *The reference font for the body text of proposals is Arial. The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.*
- *Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible (**links and hyperlinks are not allowed**).*
- *The page size is A4, and all margins (top, bottom, left, right) should be at least 1.27 cm (not including any footers or headers).*
- *A full proposal can be declared ineligible if formatting conditions are not followed.*

The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the evaluators to make an effective assessment against the evaluation criteria.

Please be aware that proposals will be evaluated based on their submitted content and written information only and following the assessment criteria defined in the Call Announcement.

5.1 Detailed description of the research area and research plan and approach to stakeholder engagement and expected societal and/or policy impact

This Part should include:

- **A short description of the hypothesis, theories and/or main research questions, and an explanation of the novelty of the research planned;**
- **Scientific objectives with a detailed account of their relationship to the priority area of the call and to ongoing relevant projects. Organise the objectives into a list so that each objective is accurately defined and quantified;**
- **Give a detailed description of the approach and methodology chosen to achieve the objectives. Highlight the particular advantages of the methodology chosen; quantify the expected project result(s);**
- **Break down the research program into individual tasks, showing the interrelationship between the tasks. Explain why there is synergy between different tasks of the project and how this is going to be exploited;**
- **Added-value – In instances where the proposed work builds on previous activities, describe how this collaborative proposal will complement or build on previous activities.**
- **Transnational added value of the proposed research (including overseas) and of the transnational collaboration: demonstrate how the project will increase synergy between teams across Partner countries and how transnational collaboration adds a particular value;**
- **Approach to stakeholder engagement and expected societal and/or policy impact, including:**

Describe the relevance of your project for application to society and/or policy, and the importance of the research

Detail the proposed plan for the exploitation of results by end-users, as well as plans for knowledge and/or technology transfer to practitioners, policy makers, and/or other relevant end-users

Describe how you plan to engage stakeholders directly in your project and at which stage of the project; identify the stakeholders to be engaged in your project, describing their specific interest and/or contributions to the project and the status of their engagement at the proposal development stage.

Please note that letters of support are NOT requested and will NOT be considered for the evaluation except for self-funded partners.

5.2 Communication and outreach plan

(max. 1 page out of 16 pages)

Describe how the consortium will deal with the transfer, dissemination, publication, and, protection of results generated in the project. Specify who will receive information on the project (scientists, non-scientific stakeholders, general public...). Describe what, why, when and how they will receive it. Specify planned project publications and outputs (scientific and other), and their expected exploitation and impact.

5.3 Description of project coordination and management

(max. 1,5 pages out of 16 pages)

Describe how the overall coordination, monitoring and control of the project will be implemented. Outline the management processes foreseen in the project (decision boards, coordination meetings, etc.) and clearly indicate the distribution of tasks among the consortium members.

It is recommended that milestones be presented in a detailed diagram (e.g. PERT or Gantt charts) providing the time schedule of the tasks and marking their interrelationships; add when decisions on further approaches will have to be made; indicate a critical path marking those events which directly influence the overall time schedule in case of delays. *[Please note that the Pert or Gantt chart can be included in the part below "Time schedule and working programme"]*

Explain how information flow and communication will be managed and enhanced within the project (e.g. collaboration and task meetings, exchange of scientists, dissemination of results and engagement with stakeholders).

Risk management: Indicate where there are risks of not achieving the objectives and describe potential solutions, if appropriate.

5.4 Interconnection to national and transnational research projects and programmes

(max. 0,5 page out of 16 pages)

Indicate here the interconnection to national and transnational research projects/ programmes/networks that are relevant to your project. This should include a description of the existing involvement of Partners in ongoing projects/ programmes/networks, as well as cooperation you plan to develop during your project with national or transnational research projects/programmes/networks

5.5 Time schedule and working programme (use a Gantt chart or equivalent)

(max. 1 page out of 16 pages)

5.6 Proposed Data Management Approach

(max.1 page out of 16 pages)

For this section, we recommend you to consult ANNEX F of the Call text OPEN ACCESS AND FAIR DATA.

In the data management section (to be included in your single pdf to be uploaded on the EPSS), please address the following questions. Those that are repeated from the earlier stage should be elaborated on as appropriate:

1. What types of datasets of long-term value do you expect the project will produce or reuse?

“Long-term” means those data that will or may be of value to others within your research community and/or the wider research, innovation and stakeholder communities.

2. How do you intend to ensure that the data from your project complies with the FAIR principles (for instance, in terms of financial and time resources)?

3. Who will be responsible for developing, implementing, overseeing, and updating the DMP (role, position, and institution)? For collaborative projects, explain the coordination of data management responsibilities across partners.

4. How do you intend to manage the data during the project and to ensure their long-term protection?

- *For example, where will the data be held during the project, who will have access, and will a specialised data manager be part of the project team?*

5. How and by whom will the data be managed after the project ends to ensure their long-term accessibility?

- *For example, will the outputs be published with a Persistent Unique and Resolvable Identifier (such as a Digital Object Identifier (DOI), Accession Number, Handle, etc.), and/or be placed in a recognised, trustworthy long-term domain or other repository or data centre. When will this occur? (Further information about repositories include, but is not limited to, the Re3data.org registry of research data repositories, CoreTrustSeal list of certified data repositories, etc.)*

6. What restrictions, if any, do you anticipate could be placed on how the data can be accessed, mined or reused? Are there possible restrictions to data sharing, and embargo retention?

- *Please explain the reason in case of restrictions (ex. intellectual property protection).*

7. What supporting documentation and other information (e.g. metadata) do you plan to make publicly accessible to support the longer-term re-use of the data and digital outputs?

8. How have you accounted for the costs required to manage the data and digital outputs to ensure long-term accessibility?

5.7 Impact

(max. 1 page out of 16 pages)

Include a plan that describes what impact the research is expected to achieve in the long run and how it contributes to the overall impacts. One way to make such a plan

is to establish a methodology of Theory of Change (ToC) with a related Impact Pathway (IP) to describe the research process, mentioning well-specified outputs and outcomes.

Please refer to the Annex C of the call text: Theory of Change, for more information on how to set up a Theory of Change.

6.0 CVS FOR THE PRINCIPAL INVESTIGATOR OF EACH PARTNER INVOLVED IN THE PROJECT

NB: This part will have to be filled in directly in the EPSS using the CV template below. This section will be pre-filled with information submitted in the pre-proposal.

When relevant, please include the CVs of self-financed and subcontracted Partners.

When relevant, please specify in the CVs, the Partners' capacity to involve stakeholders.

Participation status: <Project Coordinator or principal investigator of a participant>
Name:
Nationality:
Institution, City, Country:
E-mail:
URL / Website (including complete list of publications – if any):
Professional status: <Professor, Assistant professor, Associate professor, Senior scientist, Post-Doc, PhD-student, other>
Education <Year; type of education; organisation; country > <Year; type of education; organisation; country > ...
Positions: <Year; Position; Organisation; Country>

<Year; Position; Organisation; Country >...
Awards received / other responsibilities (max 1,000 characters including spaces)
General expertise and its relevance for the project (max 1,000 characters including spaces)
Up to 5 most important achievements, publications, IP (e.g. patents) relevant to the proposal over 2017-2022 <...> <...> <...> <...> <...>
Other relevant publications, achievements, IP (e.g. patents) from the consortium (max 15 references)

7.0 BUDGET

NB: This part will have to be filled in directly in the EPSS.

<p><u>Budget Instructions</u></p> <p><u>FUNDING RULES:</u></p> <p>Please note that each Partner will be funded by his own Funding Organisation.</p> <p>Please make sure to comply with the Funding Organisations' rules (e.g. subcontracts, overheads, the inclusion of VAT...). Compliance with Funding Organisations' eligibility rules is mandatory. Funding Organisations' rules are indicated in Annex B, together with the list of the National Contact Points (NCPs), which should be contacted for further help on Funding Organisation eligibility rules.</p> <p>MANDATORY COSTS:</p>

The funded projects are considered to form part of an international research programme for which activities will be organised, namely a kick-off meeting, a mid-term meeting and a final meeting. These events will be possibly organised back-to-back with other workshops/events. At least the coordinators of funded projects should participate in these joint activities. Accordingly, the cost for attendance to the physical meetings should be foreseen in their proposals' budget.

PARTNERS INELIGIBLE FOR FUNDING

Partners from countries (and organisations) ineligible for direct funding under this call:

- Can be associated in the projects, **as NON-FUNDED PARTNERS, if they can bring a secured budget from a different source of funding (specify below in the first budget table); (= Self-financed Partners A, B...)**
- **CANNOT REQUEST FUNDING.** In Table 1, please do not request funding for countries ineligible for direct funding (**Self-financed Partners A, B**): indicate 0€ in the column "Funding request".

Participants as subcontractants by Partners

Subcontractants are subject to the terms and conditions of each Funding Organisation and need to comply with their specific rules. Generally speaking, subcontracting is understood as the externalization of the execution of a (minor) project task that this partner cannot execute. Please, refer to the Funding Organisations' rules, as some Funding Organisations have specific restrictions about subcontracting costs and your proposal will be ineligible if you do not follow national rules. The list of Funding Organisations' rules is available on the Sustainable Blue Economy Partnership website.

Subcontractants CANNOT REQUEST FUNDING.

When applicable, Partners will request funding for the subcontracting activities according to the Funding Organisations' rules.

Budget tables

Please provide clear evidence of how the funds requested will be used to fulfil the activities of each Partner and a clear justification that the requested funds are sufficient to achieve the work proposed.

Table 1: Total costs per Partner¹⁰ (in Euro, incl. VAT depending on national rules)

Please note that for each Partner you are requested to **indicate both the total costs of the project and the requested funding budget:**

- The **total costs/expenses (column Total costs)** comprise all the costs related to the project independently of national funding rules. You have to indicate here all the costs of the project (including personnel costs of permanent staff even if not eligible; etc.)
- **Requested funding budget (column Funding request)** comprises costs or expenses for personnel (including permanent salaries depending on Funding Organisations' rules), travelling, consumables, overheads (if fundable), subcontracts etc. that you will request to your Funding Organisation. For the requested funding budget, the cost calculation has to be based for each Partner on its Funding Organisations' rules; for questions, please contact your Funding organisation's Contact Point.
- Please note that some Funding Organisations cannot provide 100% of eligible costs. Please make sure to follow your Funding Organisations' rules!

¹⁰ The total duration of projects is 36 months and starting dates shall be comprised between 1 February 2024 and 30 May 2027.

		Funding organisation(s) to which you are applying for funding ⁽¹⁾	Total cost (in EURO, incl. VAT) ⁽²⁾	Funding request (in EURO, incl. VAT depending on rules)
Partner 1 Name Country	Salaries	Permanent		
		Non-permanent		
		Total		
	Travel			
	Participation to joint activities of the call			
	Consumables			
	Equipment			
	Other costs			
	Overheads			
	Subcontracting costs ⁽²⁾			
Total				
Subcontract		Permanent		0 €

ant 1a (3) Name Countr y	Sal ari es	Tempor ary				0 €
		Total				0 €
	Travel					0 €
	Consumable s					0 €
	Equipment					0 €
	Other costs					0 €
	Overheads					0 €
	Total					0 €
Partne r 2 Name Countr y	Sal ari es	Perma nent				
		Non- perma nent				
		Total				
	Travel					
	Consumable s					
	Equipment					
	Other costs					
	Overheads					
Subcontracti ng costs ⁽²⁾						
Total						

Subcontractant 2a (3)	Salaries	Permanent			0 €	
		Non-permanent			0 €	
		Total			0 €	
	Name Country	Travel				0 €
		Consumables				0 €
		Equipment				0 €
		Other costs				0 €
		Overheads				0 €
		Total				0 €
		Partner 3	Salaries	Permanent		
Non-permanent						
Total						
Name Country	Travel					
	Consumables					
	Equipment					
	Other costs					
	Overheads					

	Subcontracting costs ⁽²⁾				
	Total				
Partner N Name Country	Salaries	Permanent			
		Non-permanent			
		Total			
	Travel				
	Consumables				
	Equipment				
	Other costs				
	Overheads				
	Subcontracting costs ⁽²⁾				
	Total				
Self-financed ⁽³⁾ Partner A Name	Salaries	Permanent			0 €
		Non-permanent			0 €
		Total			0 €
	Travel				0 €

Country	Consumables			0 €
	Equipment			0 €
	Other costs			0 €
	Overheads			0 €
	Total			0 €
Total ⁽⁴⁾				

(1) Please indicate to which Funding Organisation you are requesting funds. If more than one Funding Organisation from your country is participating in the call, please indicate which one should fund your project. It is not possible to indicate more than one funding organisation per country.

(2) Please make sure that VAT is eligible according to national/regional legal framework and Funding Organisations' rules. If not, please do not include VAT.

Indicate here the total budget and requested budget for your subcontractants and/or any other subcontracting costs.

(3) Subcontractants and self-financed Partners have to indicate the total budget per cost category (column 'Total costs'). For subcontractants, each subcontracting Partner must fill out the information for each of its subcontractants. Please note that for a subcontractant, you should indicate 0€ in the column 'Funding request'. The share of their costs for which you will request funding from your Funding Organisation should be included in the 'Funding request' of the subcontracting Partner (Partner 1, 2, 3, etc.).

(4) The total for the column "total costs /expenses" should include the costs of subcontractants and self-financed Partners (Partners 1a, 1b, 2a, etc.); the total for the column "Funding request" should not include the costs of subcontractants and self-financed Partners as they do not directly request funding. For subcontractants, when eligible, their budget should be included in the requested budget of the subcontracting Partner (Partner 1, 2, 3, etc.).

Table 2: Costs per Partner and requested funding budget

Please note that this table will be partly generated automatically in the EPSS, based on the information provided in table 1.

Partner	Funding organisation(s) to which you are applying for funding	A -Total costs/expenses <i>Including subcontracts (in EURO, incl. VAT)</i>	B – Total Funding request <i>Including subcontracts (in EURO, incl. VAT depending on rules)</i>	C – Total Funding request <i>Including subcontracts (in national currency- when other than EURO if requested)</i>	Funding rate (B/A)
Partner 1 Name / Country					
<i>Subcontractant 1a Name / Country</i>		Subcontracting value	0 €	0 €	
<i>Subcontractant 1b Name / Country</i>		Subcontracting value	0 €	0 €	
Partner 2 Name / Country					
<i>Subcontractant 2a Name / Country</i>		Subcontracting value	0 €	0 €	
Partner 3 Name / Country					
Partner N Name / Country					
<i>Self-financed Partner A</i>			0 €	0 €	
<i>Self-financed Partner B</i>			0 €	0 €	
Total					

Explanation and/or remarks concerning the proposed budget (table 1 and 2):

Please give explanation regarding your budget.

Please also indicate here the other sources of funding you have for your project (co-funding, self-funding, etc.) that will cover the costs for which you do not request funding.

Please note that Funding Organisations might ask for more details separately, if needed.

Partner 1 Name Country	
<i>Subcontractant 1a</i> Name Country	
Partner 2 Name Country	
<i>Subcontractant 2a</i> Name Country	
Partner 3 Name Country	
Partner N Name Country	
<i>Self-financed Partner A</i> Name Country	

8.0 EXCLUSION OF POTENTIAL REVIEWERS (OPTIONAL)

NB: This part will have to be filled in directly in the EPSS.

List here potential reviewers who, you think, should not be asked to evaluate the project for reasons of direct competition and partiality (Table VIII.a). Also, provide the names of significant collaborators that should not be used as reviewers due to conflicts of interest (Table VIII.b).

Table VIII.a. Potential competitors

	<i>First Name</i>	<i>Last Name</i>	<i>Organisation</i>	<i>Country</i>	<i>E-mail address</i>	<i>Rationale for excluding the reviewer</i>
1						
2						
3						
N						

Insert as many lines as needed

Table VIII.b. Collaborators with conflict of interest

	<i>First Name</i>	<i>Last Name</i>	<i>Organisation</i>	<i>Country</i>	<i>E-mail address</i>	<i>Rationale for excluding the reviewer</i>
1						
2						
3						
N						

Insert as many lines as needed

9.0 SUGGESTION OF POTENTIAL REVIEWERS (OPTIONAL)

Please indicate up to 4 experts who could review your proposal, including their field expertise. The rules on conflict of interest set forth in in 4.5. ‘Confidentiality and conflict of interests’ in the Call Announcement apply to these suggestions.

NB: This part will have to be filled in directly in the EPSS.

	First Name	Last Name	Organisation	Country	E-mail address	Field of expertise	Link to his/her website
1							
2							
3							
4							

Please note that these are only suggestions for consideration by the International Evaluation Committee (IEC)) and Call Steering Committee (CSC). The final attribution of reviewers to proposals is the responsibility of the IEC and CSC.

10.0 ETHICS SELF-ASSESSMENT AND DO NO SIGNIFICANT HARM PRINCIPLE

NB: This part will have to be filled in directly in the EPSS.

Please go through the table below and indicate which elements concern your proposal by answering ‘Yes’ or ‘No’. If you answer ‘Yes’ to any of the questions, please detail how you plan to deal with the mentioned ethical issue.

For more information on each of the ethical issues and how to address them, including detailed legal references, please consult the Horizon Europe Programme Guidelines “How to complete your ethics self-assessment”¹¹.

1. HUMAN EMBRYONIC STEM CELLS AND HUMAN EMBRYOS		If yes, please detail and indicate how you plan to deal with this ethic issue.
Does this activity involve Human Embryonic Stem Cells (hESCs)?	Y/N	
If yes, will they be directly derived from embryos within this project?	Y/N	
If yes, are they previously established cells lines?	Y/N	
If yes, are the cell lines registered in the European registry for human embryonic stem cell lines?	Y/N	
Does this activity involve the use of human embryos?	Y/N	
If yes, will the activity lead to their destruction?	Y/N	
2. HUMANS		
Does your research involve human participants?	Y/N	
If yes, are they volunteers for nonmedical studies (e.g. social or human sciences research)?	Y/N	

¹¹ https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf

If yes, are they healthy volunteers or medical studies?	Y/N	
If yes, are they patients for medical studies?	Y/N	
If yes, are they potentially vulnerable individuals or groups?	Y/N	
If yes, are they children / minors?	Y/N	
If yes, are they other persons unable to give informed consent?	Y/N	
Does your research involve physical interventions on the study participants?	Y/N	
If yes, does it involve invasive techniques?	Y/N	
If yes, does it involve collection of biological samples?	Y/N	
Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation (EU 536/2014) ? (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products).	Y/N	
If yes, is it a clinical trial?	Y/N	
If yes, is it a low-intervention clinical trial?	Y/N	
3. HUMAN CELLS / TISSUES		
Does this activity involve the use of human cells or tissues?	Y/N	
If yes, are they human embryonic or foetal cells or tissues?	Y/N	
If yes, are they available commercially?	Y/N	
If yes, are they obtained within this project?	Y/N	
If yes, are they obtained from another project, laboratory or institution?	Y/N	
If yes, are they obtained from biobank?	Y/N	
4. PERSONAL DATA		

Does this activity involve the processing of personal data?	Y/N	
If yes, does it involve the processing of special categories of personal data (e.g.: sexual lifestyle, ethnicity, genetic, biometric and health data, political opinion, religious or philosophical	Y/N	
If yes, does it involve profiling, systematic monitoring of individuals, or processing of large scale of special categories of data or intrusive methods of data processing (such as surveillance, geolocation tracking etc.)?	Y/N	
Does this activity involve further processing of previously collected personal data (including the use of pre-existing data sets or sources, and merging existing data sets)?	Y/N	
Is it planned to export personal data from the EU to non-EU countries?	Y/N	
If yes, specify the type of personal data and countries involved:		
Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country?	Y/N	
If yes, specify the type of personal data and countries involved:		
5. ANIMALS		
Does your research involve animals?	Y/N	
If yes, are they vertebrates?	Y/N	
If yes, are they non-human primates (NHP)?	Y/N	
If yes, are they genetically modified?	Y/N	
If yes, are they cloned farm animals?	Y/N	
If yes, are they endangered species?	Y/N	
6. NON-EU COUNTRIES		

Will some of the activities be carried out in non-EU countries?	Y/N	
If yes, specify the countries		
In case non-EU countries are involved, do the activities undertaken in these countries raise potential ethical issues?	Y/N	
If yes, specify the countries		
Is it planned to use local resources (e.g., animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)? ¹²	Y/N	
Is it planned to import any material (other than data) from non-EU countries into the EU or from a non-EU country to another non-EU country? For data imports, see section 4.	Y/N	
If yes, specify material and countries involved:		
Is it planned to export any material (other than data) from the EU to non-EU countries? For data exports, see section 4.	Y/N	
If yes, specify material and countries involved:		
Does this activity involve low and/or lower-middle income countries ? (if yes, detail the benefit-sharing actions planned in the self-assessment)	Y/N	
Could the situation in the country put the individuals taking part in the activity at risk?	Y/N	

¹² Please note that for access to genetic resources, you must also comply with the Nagoya Protocol on Access and Benefit Sharing and EU Regulation (EU) No 511/2014 which implements this Protocol. You will also have to ascertain towards the competent authorities and focal point that these used genetic resources and traditional knowledge associated with genetic resources have been accessed in accordance with applicable access and benefit-sharing legislation or regulatory requirements, and that benefits are fairly and equitably shared upon mutually agreed terms, in accordance with any applicable legislation or regulatory requirements.

7. ENVIRONMENT & HEALTH and SAFETY		
Does this activity involve the use of substances or processes that may cause harm to the environment, animals or plants (during the implementation of the activity or further to the use of the results, as a possible impact)?	Y/N	
Does this activity deal with endangered fauna and/or flora / protected areas?	Y/N	
Does this activity involve the use of substances or processes that may cause harm to humans, including those performing the activity (during the implementation of the activity or further to the use of the results, as a possible impact)?	Y/N	
8. ARTIFICIAL INTELLIGENCE		
Does this activity involve the development, deployment and/or use of Artificial Intelligence? (if yes, detail in the self-assessment whether that could raise ethical concerns related to human rights and values and detail how this will be addressed).	Y/N	
9. OTHER ETHICS ISSUES		
Are there any other ethics issues that should be taken into consideration?	Y/N	
Please specify: (Maximum number of characters allowed: 1,000)		
10. DO NO SIGNIFICANT HARM PRINCIPLE¹³		

¹³ The Do no significant harm principle was introduced in the European Green Deal to ensure that the research and innovation activities do not make a significant harm to any of the six following environmental objectives ([EU Taxonomy Regulation](#)): climate change mitigation, climate change adaptation, sustainable use & protection of water & marine resources, Pollution prevention & control, Transition to a circular economy and Protection and restoration of biodiversity & ecosystems. You can find more information on what is considered as doing significant harm to the above objectives in the following note: https://ec.europa.eu/info/sites/default/files/c2021_1054_en.pdf (section 1: what is do no significant harm).

Does your project comply with the "Do no significant harm principle"	Y/N
If no, please specify: (Maximum number of characters allowed: 1,000)	

11.0 DECLARATION OF CHANGES BETWEEN PRE-PROPOSALS AND FULL PROPOSALS

REMINDER: the information that was given in the pre-proposals is binding. No major changes regarding the proposals' content will be allowed by the CSC between the pre-proposals and full proposals.

However, applicants still have the possibility to make minor changes to improve their proposals as long as the objectives remain unchanged. The changes have to be declared in this section.

- **Information on the core data (e.g. funding requested or institutions) cannot be changed in full proposals**, unless explicitly requested by evaluators, by a funding organisation or by the Call Steering Committee (CSC)

- **Regarding the administrative details, a limited number of changes may be allowed.** They, however, must comply with the general rules of the call and the rules of the relevant funding organisations. Any request for changes must be addressed by email to the JCS and the NCPs and will be reviewed by all funding organisations involved in the proposal;

- **Minor changes to the budget** must be allowed by the relevant funding organisation;

- Regarding changes in the composition of the consortium: **no change will be allowed, except in case of force majeure** or if explicitly requested by the Call Steering Committee (CSC) for the particular cases of i) ineligibility of a partner or ii) invitation to add partner from a country with an undersubscription ratio; the list of the countries with undersubscription ratio will be provided to coordinators invited to submit a full proposal at the end of the first step selection process. The request for the change must be submitted to the Joint Call Secretariat, at least one week before the deadline set for the

submission of full proposals, it will be discussed on a case-by-case basis by the call steering committee.

Please indicate the acronym of your project when you contact the Joint Call Secretariat and/or your NCP. In this section, please declare also the changes which are explicitly requested by a Funding Organisation after the eligibility decision at Step 1.

- Was there any change made regarding the **total budget requested to a funding organisation** between the pre-proposal and full proposal stage?

YES NO

Insert as many lines as needed

Give the name of the principal investigator/organisation/country of the Partner(s) concerned by the change* For example: Anna Dupont (Institute of applied ecology in Paris, France)	Has the Funding Organisation(s) already approved the change?	Detail the change and give rationales for such change
	Yes/No/Decision still pending	

- Was there any change made regarding **the project coordinator and/or the Partner(s)** between the pre-proposal and full proposal stage? (This question does not apply to “team members”).

YES NO

Insert as many lines as needed

Give the name of the principal investigator/organisation/country	Has the Funding Organisation(s)	Has the Call Secretariat	Detail the change
--	---------------------------------	--------------------------	-------------------

of the Partner(s) concerned by the change * For example: Anna Dupont (Institute of applied ecology in Paris, France)	already approved the change?	already approved the change?	and give rationales for such change
	Yes/No/Decision still pending	Yes/No/Decision still pending	

- *Would you like to declare any other changes between the pre-proposal and full proposal stage?*

YES NO

Insert as many lines as needed

Give the name of the principal investigator/organisation/country of the Partner(s) concerned by the change * For example: Anna Dupont (Institute of applied ecology in Paris, France)	Has the Funding Organisation(s) already approved the change?	Has the Call Secretariat already approved the change?	Detail the change and give rationales for such change
	Yes/No/Decision still pending/ No approval needed	Yes/No/Decision still pending/ No approval needed	

12.0 CONFIRMATION OF SUBMISSION

1. **Each Partner MUST carefully read the documents** and – in case of any questions or doubts – contact his Funding Organisation Contact Point (FCP) regarding any original official paperwork required by his Funding Organisation.

This must be submitted in accordance with Funding Organisations' rules and in any case as soon as possible. **You will NOT be funded without the fulfilment of requirements of each relevant Funding Organisation.**

Further information is available on the ANNEX B: National contact points and national/regional funding regulations of the Call Pre-announcement.

2. **“Self-financed” Partners must provide evidence that their organisations will support their activities.** They should upload a signed official letter of commitment from their Head of Department or Financial administrator (as appropriate) on the EPSS (.pdf). The letter of commitment should be maximum 1 page for each self-financed partner and should be written in English. It is the responsibility of the project coordinator to compile the letters of all self-financed partners. The letters of commitment are only requested for self-financed partners. Any other letters of support WILL NOT be considered for the evaluation.

As consortium coordinator:

- 1. Please ask all of your self-financed partners to send such letters of commitment to you;*
- 2. Combine the letters (in case there are several self-financed partners) into one PDF document;*
- 3. Upload a single PDF file containing all the letters of commitment of all self-financed partners on the EPSS*

3. Use of data:

For information: the data provided in this full proposal application form will be used to:

- *communicate with you about the call and application process*
- *allow the Joint Call Secretariat and funding organisations to perform an eligibility check of the applicants*
- *assess the competencies and complementarities of your proposal and consortia by the IEC members*
- *award funding if your application is successful*
- *analyse and describe our applicant pool (the name of applicants are anonymised in our analysis)*
- *collect your feedbacks and improve our communications with potential future applicants in future Joint Calls*

Anonymity and confidentiality will be maintained throughout processing of these data for the production of statistics. Please note that these data will be accessible to Funding Organisations participating to the call.

Retention of personal data shall take an end in accordance with the EPSS General Data Protection Policy.